



# Smithy Bridge Primary School

*A Foundation Primary School*



## Celebrating Achievements

Smithy Bridge Primary is a school that values and celebrates the achievements of all our children.

Every teacher has a system of rewards within class which recognise the hard work that goes on daily. For outstanding effort or for an exceptional piece of work we have Friday's Achievement Assembly, where the whole school gathers together to celebrate the week's high points. We also announce the children who will have lunch at the Captain's Table, an honour reserved only for those who have shown outstanding behaviour at lunchtime.

We have high expectations of all children in school and encourage them to excel not just in their academic work but in the other aspects of school life, including music, sport, arts and of course socially. Our very good results are a small but significant aspect of the rich variety of experience and success which we offer to the children of Smithy Bridge School.

We are proud of our trophy cabinet.

We have a full range of extra curricular activities on offer and children return to our youth clubs and holiday clubs as well as making full use of an impressive range of sporting and musical facilities, clubs and lessons.



## Our School Day

Times of the school sessions are:

**Morning** 9.00 am – 12.00 noon ( 12.15 for KS2 pupils)

**Afternoon** 1.15 pm (1.10 for KS1 pupils) – 3.30 pm

- Children can come into school from 8.50 am but please do not arrive before this as there is no one on duty outside and children are still under parental responsibility.
- If you are held up for any reason and cannot pick your child up at 3.30 pm, please phone school so that we can let your child know.
- Please tell us if someone different from usual is coming to collect your child.
- Please ensure that we have all up to date contact numbers should we need to contact you if your child becomes unwell during the day.
- We can administer medicines that have been prescribed by a doctor but only if they have to be taken four times in the day.
- Smithy Bridge Primary is a fully inclusive school. We aim to cater for the needs of all. Please see the Headteacher if you have any accessibility issues or special needs which our premises would not immediately appear to accommodate.

Our exciting curriculum includes French for all year groups, swimming in Y4 and residential visits involving outdoor pursuits for children in Y4 and Y6. Musically we have recorder tuition for Y2 children, musical composition for Y1 - Y6 and singing lessons for all year groups.

Children also have the opportunity to take up instrument tuition and to join one of our bands or choirs.



## Meeting with staff

We value an active partnership between home and school and will work with you for the best interests of your child.

There are two parents' evenings, one in the Autumn Term and one in the Spring Term. In the Summer Term a summative report of the year is sent to parents and there is an opportunity to follow this up with a parent-teacher meeting.

Of course parents can arrange to see their child's class teacher at any convenient time in the year, before or after school. The Headteacher or Deputy Headteacher are also available to discuss any issues that may arise.

Curriculum newsletters are sent out termly and photographs of current events and activities are put on our excellent website. We like parents to feel well informed and send out invitations to information evenings, assemblies and open sessions.



## Welcoming Parental Involvement

Parental involvement is welcomed at Smithy Bridge School, at the beginning of each academic year parents are invited to help in a range of capacities. Our long term helpers are fully CRB cleared before they start and all helpers have a personal reference taken on them, this would be arranged through the school office. Some parents even take our own Smithy Bridge Certificate.

## Queries, concerns or complaints

If you have any concerns about any issues then your first point of contact is the class teacher. If you would like a further discussion, then the Headteacher will be happy to meet with you. Should you then wish to speak with the Chair of Governors then they are contactable, in writing, via the school office.





## Extended School Status

Smithy Bridge has been awarded extended school status. What that means for our children is that we are committed to offering high quality before and after school care and that we strive to offer as full a range of experiences and opportunities as possible.

All KS2 children are given the opportunity to play a musical instrument and to perform in different venues. Our brass bands have taken to the stage with famous adult bands and in large concert halls such as The Bridgewater Hall and The Symphony Hall Birmingham.

Throughout the year there are many sporting activities arranged from the traditional football, netball, gymnastics and rounders to judo, swimming, soft tennis and more.

We aim to provide the highest quality of instruction for our children, some of our music teachers and sports coaches are even recognised at national levels in their fields.





## Healthy Eating

We are proud to say that Smithy Bridge School has been awarded Healthy Schools Status which means that:

- A full range of healthy, home cooked meals are available every day, including our very popular salad bar.
- Our cook, is always available to talk to you about your child's dietary needs.
- Milk is available for all children and can be ordered at our office.
- Only fruit or vegetable pieces are allowed as snacks at break time.
- Children can drink water when they are thirsty throughout the day (school water bottles can be bought at the office).
- We have a water cooler in the hall which allows the children to have fresh, chilled water at lunchtime.
- Children are encouraged to make healthy choices.



## Safety

We also teach the children about their own personal safety and we have age appropriate lessons on issues such as road safety, drugs and medicines, playing safely, dealing with conflicts internet safety and keeping their bodies safe. Details of our Sex Education Policy are available on request.

For practical safety reasons we have to ask that:

- Children only enter and leave school by the doors allocated to their classes.
- Children and parents do not use the car park as we often have delivery vans reversing in this area.
- If children are taking part in one of our after school or evening activities that they are picked up afterwards and not allowed to walk home unsupervised.



## Child Protection - Safeguarding

We take the protection of our children very seriously and will always investigate any concerns that we have. We will also inform the relevant authorities if we feel that the concern is a serious one. Whereas we will try to keep you informed at all stages of our procedures, there are certain issues that we cannot disclose.





## Important Information

### Accessibility

Our admissions criteria and policy are available from the reception desk at school. As a Foundation Primary School the Governing Body is responsible for managing admissions in line with these criteria. We welcome visits to the school (by appointment) and will discuss individual needs and circumstances.

The admission of children with special needs, medical, physical or educational, is a priority category on our admissions criteria. This can be discussed with the Headteacher.

### Absence

If your child is going to be absent, please phone school to let us know, as any unexplained absence is marked as unauthorised in the register. We do not authorise any holidays in school time.

### Holidays

The list of term dates is sent home at the beginning of the school year or is available on our website [www.sbs.rochdale.sch.uk](http://www.sbs.rochdale.sch.uk)

### Charging Policy

During the year all of our children have the opportunity to take part in class visits that enhance certain curriculum areas.

We will ask for contributions towards the cost of these trips. Detailed breakdowns of the costs involved are always available and we do not earn any profit from these charges.

No child will be prevented from taking part but if we do not raise enough contributions to cover the costs of these trips then we do reserve the right to cancel them.

### How to pay for things

All services provided by the school are paid for using our online payment system Wisepay. For security reasons we do not accept cash or cheques as payments.



## Keeping you informed

We hope to work as partners with parents. We try to involve parents in their child's education and keep them informed. There is a weekly newsletter as well as termly curriculum and sports newsletters.

We have information evenings for each year group and specific events on topics which parents may find interesting: reading, calculations, internet safety etc. We have regular 'join the class' sessions for parents or grandparents to share the lesson with their child.

## FOSBA (Friends Of Smithy Bridge Association)

As parents of a child at Smithy Bridge School you are automatically a member of our Friends Association.

FOSBA runs our Christmas Market and Summer Fair as well as other fun activities aimed at families all year round.

We see this organisation as an important link between home and school as it raises funds for the extras that could not otherwise be afforded.

Please support our activities and come along to our informal meetings.





## Governors

As a Foundation school, the Governing Body is responsible for the overall management of the school. They give the Headteacher the authority to determine the day-to-day running and management of the school.

The governing Body is made up of:

- 5 parent governors, elected by the parents of the school
- 1 L.A. governor
- 3 Partnership governors
- 2 Staff governors
- 2 Community governors
- The Headteacher

The clerk to the Governing Body can be contacted through the school office.

Vacancies on the Governing Body are advertised in the school newsletter.



## Uniform

All children are expected to wear school uniform, which can be bought from any stockist. Items with the school badge and our school tie can be purchased online, at the school website via School Trends.

- Grey skirt or tunic
- Summer dress (mainly blue)
- Grey trousers or shorts
- Royal blue or black joggers (nursery only)
- White shirt/blouse or polo shirt
- School tie (optional)
- V-neck or crew neck royal blue sweatshirt or cardigan
- We also supply fleeces for outdoor wear.

### P.E.

- Tee-shirt
- Shorts
- Pumps (for indoor activities)
- Or
- Joggers / sweatshirt
- Trainers (for outdoor games)

Please ensure ALL items of clothing are labelled as we only keep lost property for a limited time.

Hair should be tied back if very long and clipped back from the face if shorter. No statement haircuts, e.g. Mohican or words or patterns shaved in.

Shoes should be black and not trainers. Boots may be worn when the weather turns colder but we do ask that the children change when inside, as it gets very warm in school.

Children with pierced ears may wear small stud type earrings which they must remove for P.E. or games lessons. No other type of jewellery may be worn.





# Smithy Bridge Primary School

A Foundation Primary School

Our school seeks to provide a safe and secure child-centred environment, in which all are able to maximise their full potential. This is achieved through dedication to quality in every aspect of school life.

We are committed to:

- Building a positive ethos with an emphasis on praise, reward and appreciation
- Providing excellent teaching and learning experiences for all children
- Encouraging children to become independent learners
- Ensuring happiness is an essential part of school life
- Maintaining the learning environment to the highest standards
- Encouraging mutual respect for other people's ways of life, other people's beliefs and other people's property

A Smoke Free School

Smithy Bridge Primary School  
Bridgenorth Drive  
Smithy Bridge  
Littleborough  
OL15 0DY

Tel: 01706 378083

Fax: 01706 376960

Email: [office@sbs.rochdale.sch.uk](mailto:office@sbs.rochdale.sch.uk)

Web Site: [www.sbs.rochdale.sch.uk](http://www.sbs.rochdale.sch.uk)

Headteacher: Mrs Jane George

