



## Smithy Bridge Primary School

### Charging Policy

Education provided during normal school hours as at no charge to pupils. We do not charge for any activity undertaken as part of the National Curriculum, with the exception of transport costs.

#### Dinner Monies

£2.10 per meal or £10.50 p/w **payable before 9 am every Monday one week in advance parents who have not paid will be contacted and asked to provide packed lunch for their child before 12am.** Children who are on Free School Meals can only access this if the office has received notification from Rochdale Borough Council – if we do not have this notification all meals must be paid for, any overpayments will be refunded if required.

#### Milk

Free for KS1 (reception – year 2). We no longer offer milk to children in years KS2 (years 3-6) but ask all parents to ensure they have a water bottle in school every day. Fresh drinking water is available in all classes from 7-14.

#### Fruit

Free for KS1 (reception – year 2). Children in KS2 (years 3-6) can also have fruit for a yearly charge of £25.00 payable in advance via WisePay.

#### Music

From year three upwards (classes 7- 14) children are invited to have music lessons on an instrument of their choice. Music lessons are £60 per term. If your child chooses to play a brass or woodwind instrument, an additional charge of £23.00 per annum is payable for the insurance of the instrument (***no instruments will be issued until the insurance payment has been received by school***). Music fees are payable in advance on a termly basis but parents who are experiencing financial difficulties and wish to pay over an extended period are asked to contact the office to discuss. Failure to pay your music fees promptly will result in lessons being withdraw.

#### School Trips

School trips and visits are organised each year to enhance the curriculum and the educational experience of children. These are organised by the class teacher and we ask the parents to contribute towards the cost of the coach and entrance fees/charges. All contributions are voluntary but if sufficient contributions are not received the trip may be cancelled. Parents who are experiencing financial difficulties and wish to pay over an extended period are asked to contact the office to discuss. Payment should be made via WisePay.

#### Activities in School

Periodically we invite theatre companies and other organisations to the school to perform or give presentations to the children. These usually incur charges and we ask for a contribution towards the cost, again payment should be made via WisePay.

#### Breakfast Club

The Breakfast Club is open from 07:45 in the morning the current cost is £3.00 for the first child and 10% less cost for siblings for each day. This is payable 1 week in advance, places are limited and it is not open to nursery children.

**After School Club**

The After School Club is open from 3.30pm to 6.00pm and the current cost is £7.00 for the first child and 10% less cost for siblings for each day. This is payable 1 week in advance, again places are limited and it is not open to nursery children. **Payment must be received by 9am Monday of the week booked, if it is not paid parents will be contacted and asked to pick their child up at 3.30 that day. Failure to collect your child promptly will result in a £10 charge being applied. Please also note that if you are late on more than two occasions, we reserve the right to withdraw the place.**

**Youth Club**

The Youth Club is open to children residing in Smithy Bridge from Year 4 upwards and is held most Friday evenings during term time only. Junior Youth Club is from 6.15pm to 7.30pm, and Senior Youth Club from 7.45pm to 9.15pm, we charge a small admittance fee of £2.50 per child. If you are interested in applying for a place, please contact the school office.

**Additional Nursery Sessions**

The additional nursery sessions are £14.75 payable in advance with an additional charge of £1.75 for a school dinner (optional). Payment must be made by 9am Monday of the week booked, if not, could result in the sessions being withdrawn. This is a termly booking agreed in advance.

**Please note that in the event of an emergency resulting in school closure, charges will not be refunded for After School & Breakfast Clubs, any activities club & additional nursery sessions as staff will still have to be paid.**

**School Uniform**

Order online from School Trends [www.stparent.co.uk](http://www.stparent.co.uk) by placing your order and paying online, it is packaged with your child's name and class on and sent to the school where it will be given to your child. Please note that it will normally take 2 weeks after the date shown on the website. Parents should contact school trends directly regarding any faulty/damaged goods and should consult the website for pricing.

**Other Expenses** The below cash items can be purchased from the office.

Water Bottles - £1.50 each  
Book Bags - £5.00  
Ties (Elastic & Traditional) - £3.00

**Please note our terms for payments**

The Governing Body reserves the right to charge parents for any damage or breakages to school property, grounds or buildings.

The Governing Body may remit in full or in part the cost of any activity for particular groups of parents, for example, in cases of family hardship, where a payment or contribution has been requested for an activity or visit, the head teacher is authorised by the Governing Body to offer possible financial assistance, to enable the child to take part in the activity or visit. No child will be excluded from any trip due to non-payment.

This policy is reviewed by the Governing body on an annual basis or earlier if required.

Chair of Governors Signature:

*M. Tempelary*

Date:

23.6.17

Review Date:

23.6.18